



Midcoast Maine Homeless Coalition

Position:

Part-time Overnight Family Housing Support

Location: Belfast, Waldo County, Maine

Hours: Part-time, 16 hours per week

Reports to: Program Director

Who are we?

Family Harbor House (FHH) is a transitional housing facility in Belfast, Maine operated by the Midcoast Maine Housing Coalition. This is a 24-hour facility for up to three families who were unhoused or in imminent danger of homelessness. Families live at FHH for 6 to 12 months, or longer if needed with the goal of moving into stable, permanent, affordable housing - ending the cycle of homelessness.



Responsibilities:

This is a part-time position working 16 hours a week, one overnight shift during the weekdays and a four-hour shift on Sundays from 8am to 12 noon. Duties will include:

- Be available to provide basic support for the families residing at Family Harbor House.
- Maintaining safety and orderliness at FHH.
- Light housekeeping duties.
- Performing various record keeping duties.
- Communicating with the Program Director regarding any operational issues or emergency needs.
- Training for shift duties will be provided by the Family Harbor House Program Director, who is also the supervisor of the position.

Qualifications:

- High school diploma/GED required.
- Course work, training, or experience in supportive roles, such as social work, caregiving, teaching, medicine, and non-profit organizations are helpful.
- Experience working with people from diverse backgrounds.
- Experience working with children and/or families preferred.
- Excellent communication and conflict resolution skills.
- Ability to implement and utilize limit setting techniques and appropriate boundaries.
- Comprehensive criminal background check is required.

Compensation:

This is a part-time, hourly position paying \$20.00 per hour. Currently, the position does not include any paid time off or employee benefits.

FHH is an equal opportunity employer. There shall be no discrimination on the basis of age, disability, sex, sexual orientation, race, religion or belief, gender reassignment, marriage/civil partnership, pregnancy/maternity, or sexual orientation

For more information or to apply for the position, contact:

David Beseda - director@familyharborhouse.org - (207) 323-5124

or

Kathy Muzzy - chair.mmhc@gmail.com - (207) 322-5540